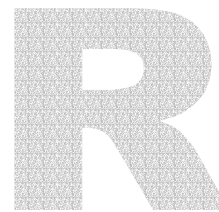


STATE OF CALIFORNIA
DEPARTMENT OF GENERAL SERVICES
OFFICE OF FLEET ADMINISTRATION
REQUEST FOR GENERAL SERVICES CHARGE CARDS
OFA 58a (REV. 07/05)



To: Department of General Services
Office of Fleet Administration
802 Q Street
Sacramento, CA 95814 A-1

Telephone (916) 322-9248
FAX Number (916) 327-2076

From:

Name:

Department:

Address:

Telephone:

Email Address (REQUIRED):

Date:

SUBJECT: **GENERAL SERVICE CHARGE CARDS**

Please provide General Services Charge Cards as indicated below. Authorization is hereby granted for allowance of charges.

Agency Billing Code Number	Quantity	Please specify wording on card (maximum 24 characters).

Name of Person Ordering Cards		Telephone Number	
Title		Mail Cards to	
Department-Division-Unit		Address	
Authorized Signature		IMS	